



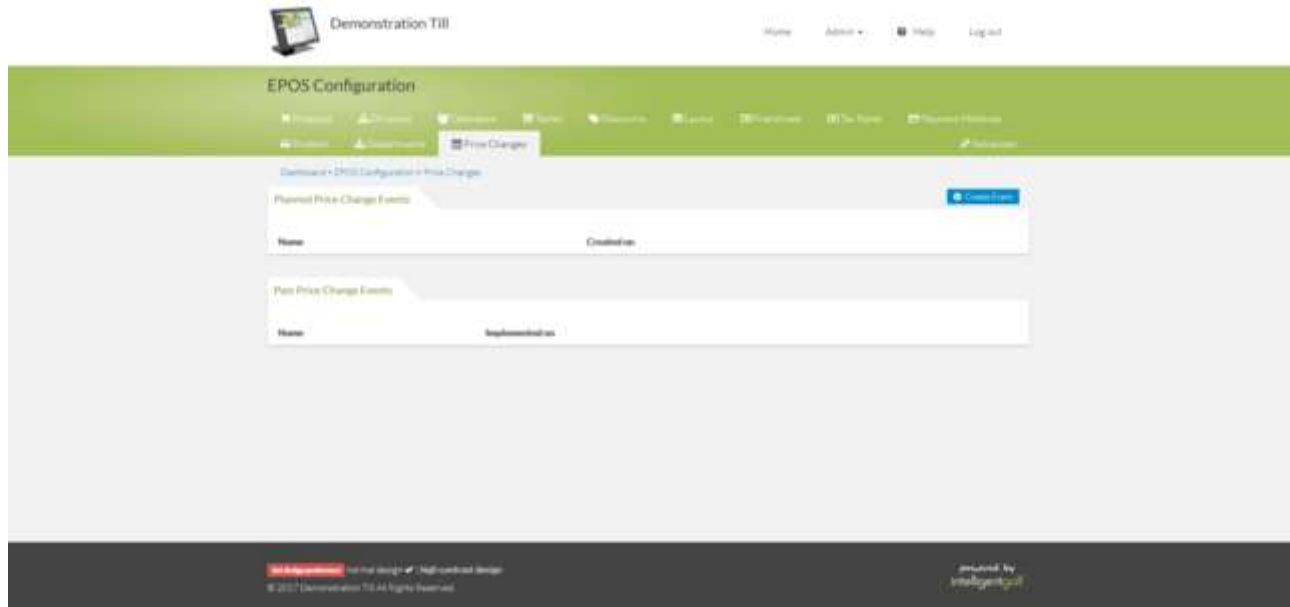
ClubV1 Cloud EPOS

EPOS - Price Changes

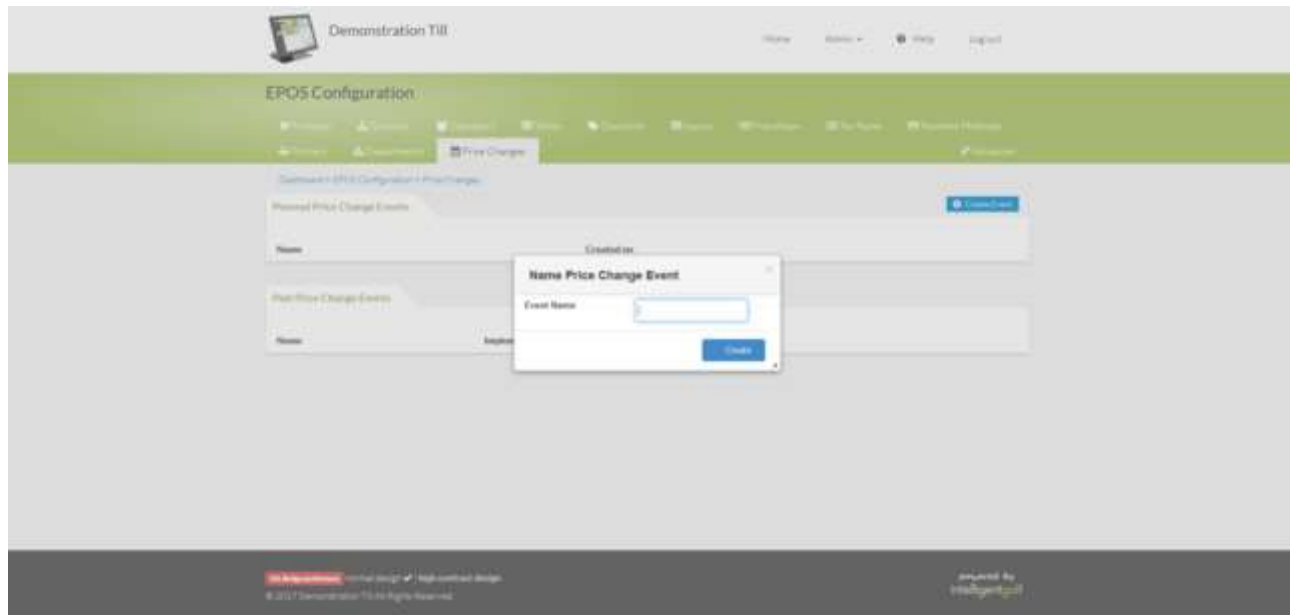
This feature is ideal to use when you have a change in price for all/most products you sell, such as an annual price increase, or a reduction in price to reduce stock for a set period of time.

It allows you to change the price of all products, divisions or individual products, with the ability return to the original price as and when necessary.

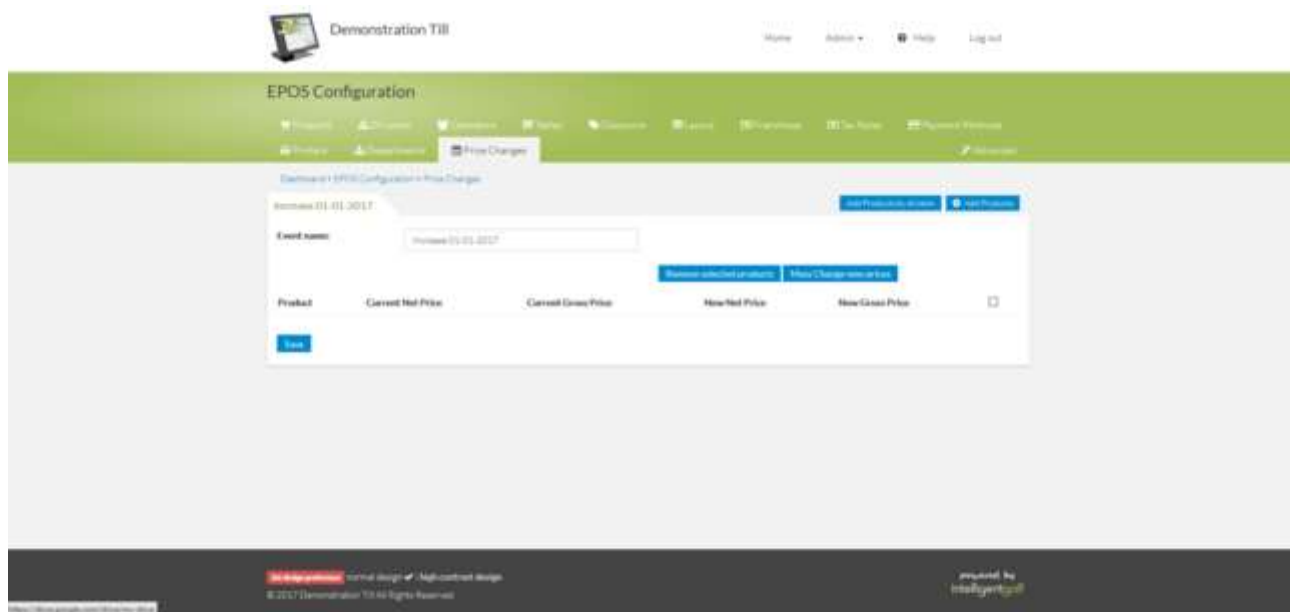
Go to Admin > EPOS Admin > Settings and then 'Price Changes'



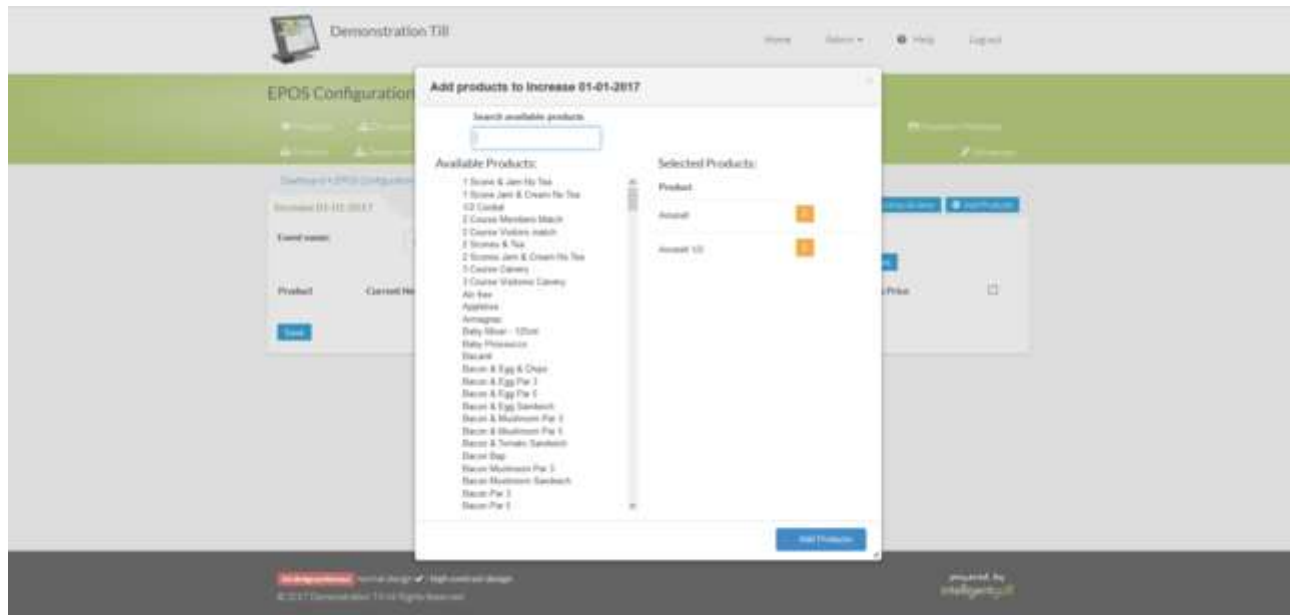
You will then have the option to create a 'price change event'



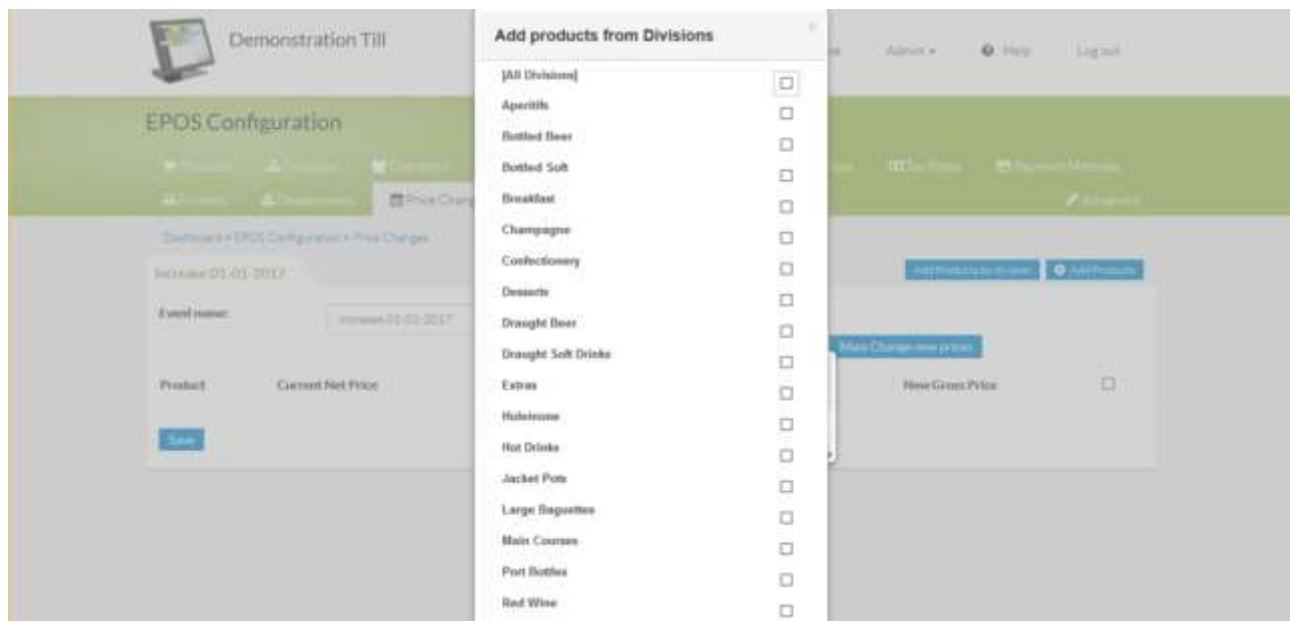
Enter in a name/date for the price change, for your reference only. You can then select to add products to change by division, or add products individually via a search facility.



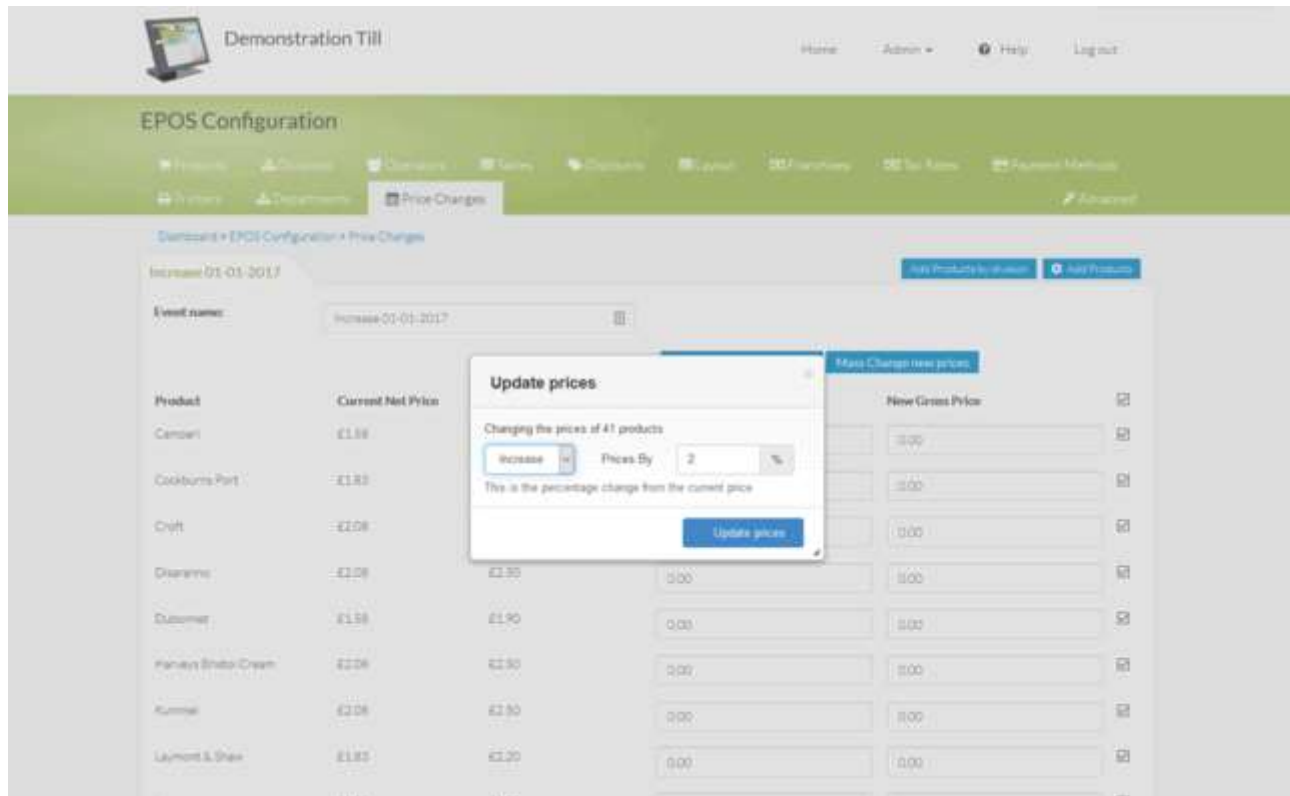
You can now make the decision as to which products you would like to select for the price change by using the search facility and adding, or by 'dragging and dropping' to selected products.



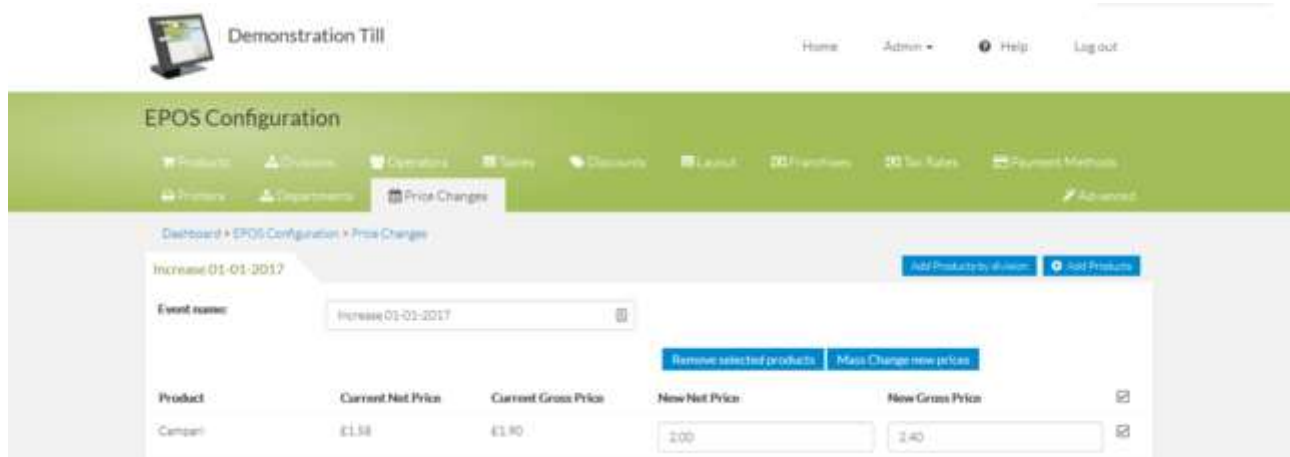
If you are changing a larger group of products, you can add them by divisions. Simply select the divisions you would like to include.



Select all products by clicking the top checkbox then click the Mass change new prices button, and choose by how much you would like to increase/decrease the price by. This can be done by percentage for multiple products, or you can change certain product prices individually.

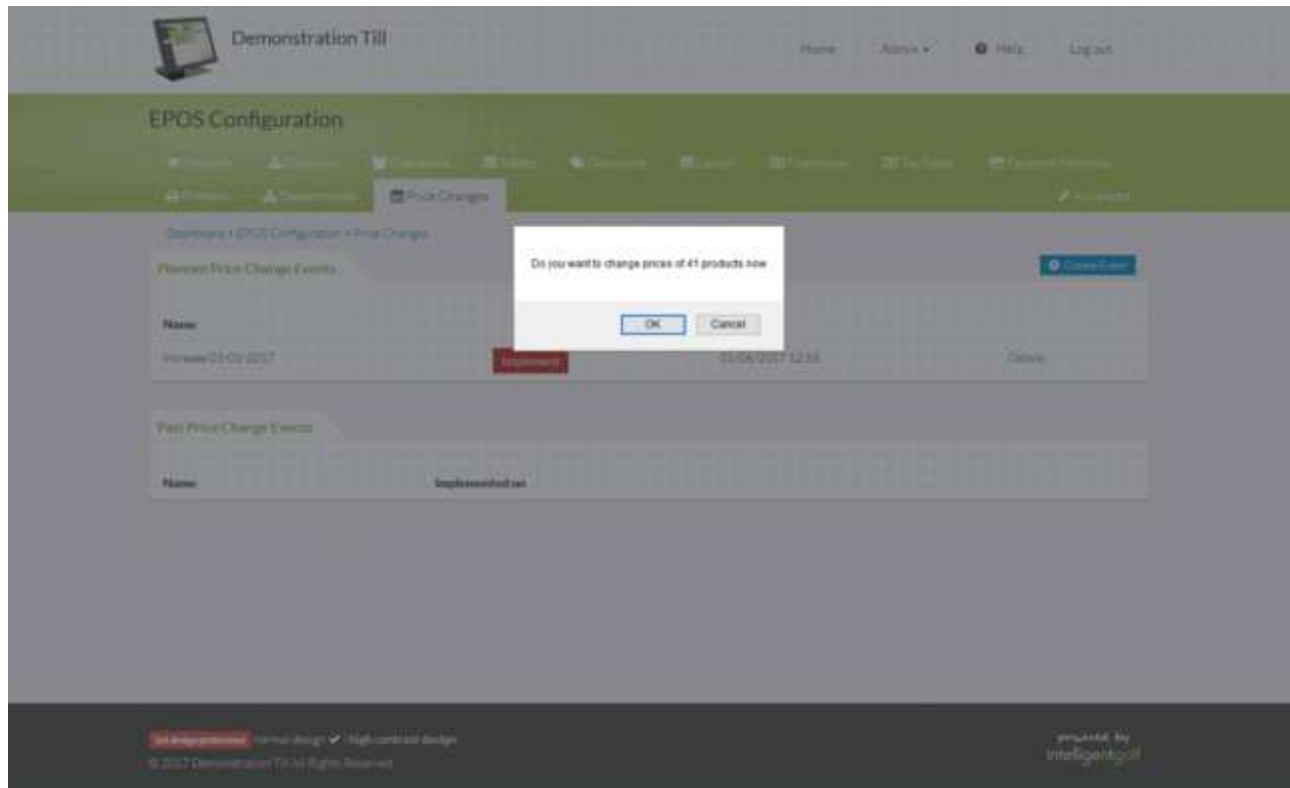


If you change the price by amount and individual product, enter the new price either as net or gross, and it will automatically work out the new net or gross amount.

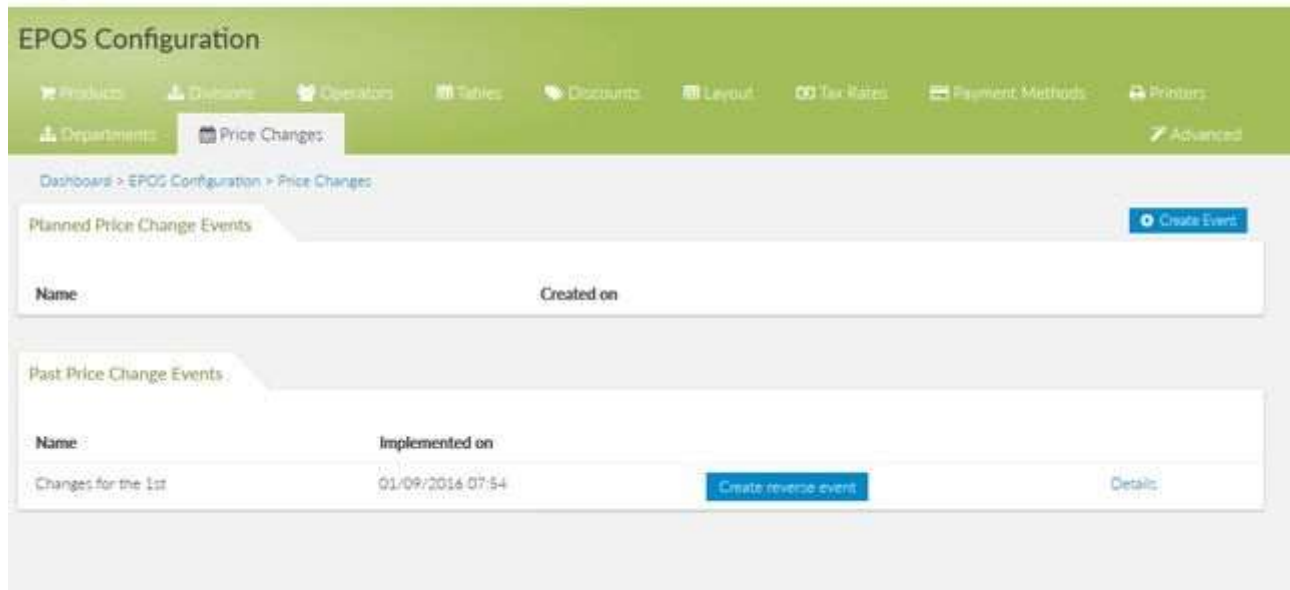


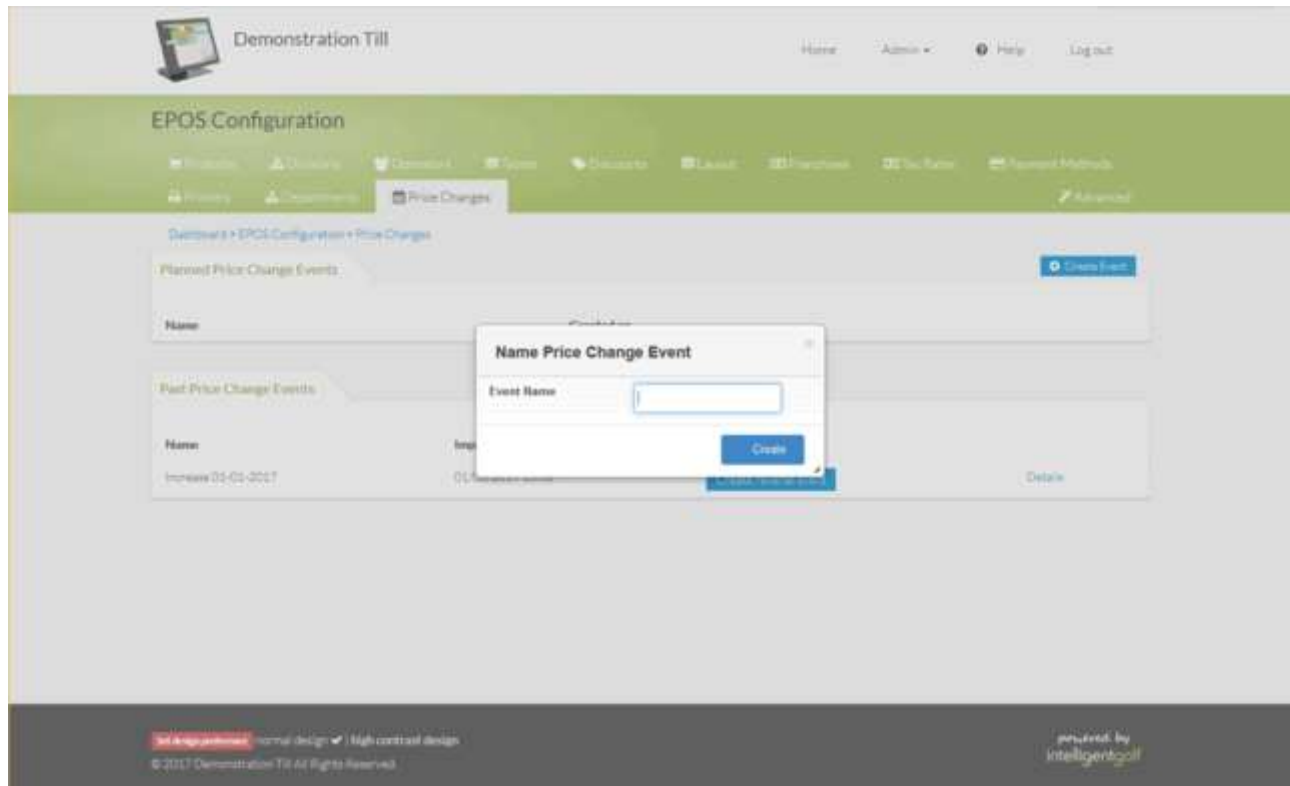
Once you have ticked which products you would like included you will be promoted to confirm that you want to change the price of these products.

The price change will then be created as an event and you decide when to implement this change. The event will be saved, allowing you to choose when to implement the price change.

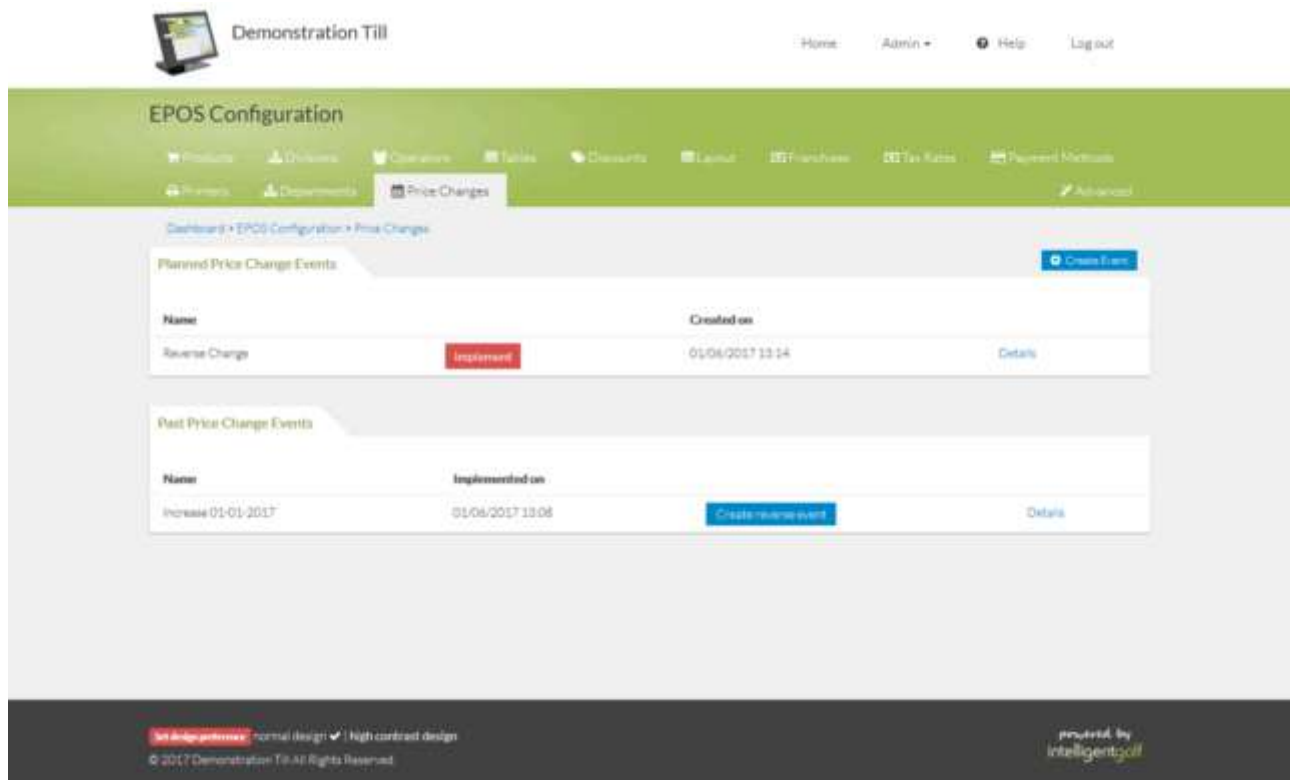


If you are temporarily changing the price of products, you can go back at a later date and create a 'reverse changes event'





Go through the same procedure as before and then implement the reverse change to return to the previous prices.



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